

**Workforce Innovation Board of Ramsey County
February 2, 2017
Meeting Minutes**

WIB Members Present

Mike Chanaka
Marie Ellis
Michael Fondungallah
Trixie Golberg
Clarence Hightower
Butch Howard
Chris Kondo
James McClean
Don Mullin
Sean Mullan
Sheila Olson
Kate Probert
Mary Russell
Danielle Taylor
Chris Tolbert
Dee Torgerson
Tracy Wilson
Jim Wrobleski
Anivuin Xiong

Members Absent

Toni Carter-EA
Carrie Cisek-EA
Larry Gilbertson-EA
Chad Kulas-EA
Karin McCabe-EA
Tim O'Brien
Joe Richburg
Ramona Wilson-EA
Mike Zipko

Staff/Guests Present

Bridgett Backman, Workforce Solutions
Karyn Berg, Workforce Solutions
Patricia Brady, Workforce Solutions
Mark Brinda, Minneapolis
Lisa Grottodden, WFS
Nerita Hughes, WFS
Barb Landa, WFS
Greg Mellas, Metropolitan State Univ.
Rebecca Milbrandt, WIB Staff
Tim O'Neill, DEED
Paul Nikstad, HHH Job Corps.
Allie Bezat Riley, HAP
Sonja Simpson, Century College
Ellen Watters, Ellen Watters Consulting

Call to Order

Chair Butch Howard called the meeting to order at 2:40 p.m. All those in attendance introduced themselves.

Announcements

Howard read the following announcements:

- Welcome to the Workforce Innovation Board of Ramsey County meeting. We especially welcome our partners and guests. Thank you for joining us today.
- Thank you to Sheila Olson and the staff of Goodwill Easter Seals for hosting today's meeting and providing refreshments.
- Nominations for the 2017 Vern Vick Memorial Award are being accepted through Wednesday, March 15. If you know someone who possesses a passion for helping our youth, please consider nominating them for this award. Information about the award can be found in the Newsroom section of the website or by contacting Becky Milbrandt.
- Plans for the new affiliate site in North St. Paul are well underway. Staff offices and the resource room will be open for business in the next few weeks.
- The next WIB meeting is April 6, 2:30-4:30 at Goodwill-Easter Seals. We appreciate you making this meeting a priority.

Approve Consent Agenda

**February Meeting Agenda
December Meeting Minutes
2017 WIB Policy Statement**

Motion (Russell/Chanaka) to approve the Consent Agenda as presented. Motion carried.

Approve WIB Financial Reports

Motion (Kondo/Mullan) to approve the November and December 2016 financial reports as presented. Motion carried unanimously.

Conflict of Interest Statement

Howard read the statement aloud. Members were asked to sign a document acknowledging they have read and agree to abide by the policy.

Facilities Update

Federated Model: Brady shared a graphic depicting the new service delivery model and community engagement loop. She anticipates moving into the North St. Paul affiliate site in early March. Talks are underway with Metro State and Saint Paul College about on-campus workforce services. Itinerant services will also be moving back into libraries. Brady stated that this model is a philosophical shift to a more holistic approach to serving clients, regardless of program.

Designation of Affiliate Site and Specialized Center: **Motion (Chanaka/Golberg) to designate 2266 Second Street N. in North Saint Paul as an Affiliate Site and 160 E. Kellogg Boulevard in Saint Paul as a Specialized Center for Ramsey County. Motion carried.**

One-Stop Operator Procurement

Brady presented the most recent information about the One-Stop Operator (OSO) RFP process as required under WIOA. There was lengthy discussion about the background, requirements and process for selecting a new OSO. Russell provided the following summary of what is known at this time:

- Workforce Solutions is the OSO currently
- Under WIOA, Workforce Solutions can no longer be the OSO
- A new OSO must be selected using a procurement process
- The WIB has the authority to select the new OSO
- The WIB needs to develop the procurement process

Brady asked the WIB to allow her, as the Title I partner, to work on behalf of the WIB and to create a committee that will receive information and have authority to make recommendations regarding the OSO selection. Brady reported on the timeline for completing the process by June 30, 2017. An RFP template is being developed by Anoka County for use by other metro Workforce Service Areas.

Motion (Mullan/Chanaka) to allow the Title I partner, Patricia Brady, to work on behalf of the WIB and further allow the formation of a committee to make decisions and recommendations to the Executive Committee and full WIB regarding the selection of the One-Stop Operator. A final recommendation from this committee will be forwarded to all WIB members electronically or at a special meeting for final approval. Motion carried. Abstaining from the vote were Torgerson, Wroblewski, Probert, and Olson.

Regional Plan Update

Brinda and Watters presented information about the Regional Plan. The final plan is due to DEED on March 31. Strategic considerations included in the Plan are:

- establishment of a more structured regional governance model
- an agreement for negotiating local levels of performance
- three cross regional career delivery services alignment goals
- increased coordination with economic development
- identifying populations experiencing inequities in education and employment
- creating one to three business-led sector partnerships
- stakeholder engagement (community based organizations and other system partners)
- submission of a Local Plan that aligns with the Regional Plan

Brinda stated that metro directors, WIB Chairs and LEOs have been giving input on this to ensure local-regional alignment and that the strategies can be implemented at the local level. Russell expressed concern about the timing on the healthcare sector partnership initiative. Watters agreed to look at the

sequencing. Brinda explained that there are no membership requirements at the regional level but current plans are to have 7 of the 21 board positions be from business. Several WIB members expressed concern about the lack of a strong business presence at the regional table. Brinda agreed to share this feedback with the LEOs who will make the membership decisions.

WIOA Performance Outcomes

Hughes presented information about the WIOA Adult and Dislocated Worker (DW) Programs. She reported that the DW scorecard for July 2015-June 2016 exceeded performance goals. Hughes also shared information about the Talent LEAD rebranding. Since changing the name and launching the new website, there has been a significant increase in interest from businesses.

Supplemental Nutrition Assistance Program (SNAP) Update

Probert provided an update on the SNAP program. She explained the advantages of 50/50 funding and shared an example of how the reimbursement from the federal government would increase over time. Probert asked the WIB for a show of support for Ramsey County to invest \$200,000 per year for SNAP. After discussion, there was support among WIB members for the 50/50 funding SNAP proposal. This show of support will be communicated to Commissioner Carter so she can advise the County Board.

Committee Reports

Business Services Committee: No report.

Policy Committee: No report.

Integration Committee: No report.

Other

No other items were discussed.

Adjourn

Upon completion of the agenda, Howard adjourned the meeting at 4:46 pm.

The next WIB meeting is April 6, 2017, 2:30-4:30, at Goodwill/Easter Seals–553 Fairview Ave. N.